

PREP COOK

ORGANIZATION DESCRIPTION

Generational Care is a nonprofit organization dedicated to enhancing the quality of life for individuals in their homes with dignity and compassionate care. Through its key programs, Home Care Services, Mid-Columbia Meals on Wheels, and Healthy Ages. Generational Care provides essential services such as in-home support for seniors, nutrition assistance, meal delivery to those in need, and healthy aging education. With a commitment to preserving independence and promoting well-being, the organization plays a vital role in serving the community and ensuring that older adults can age gracefully in the comfort of their own homes.

POSITION SUMMARY

The prep cook is responsible for assisting in the preparation of food to be served to local seniors. Prep cook will comply with all applicable sanitation, health, and personal hygiene standards, and will follow established food production procedures. The prep cook is responsible for appropriate use of facility supplies and equipment to minimize loss, waste, and fraud.

ESSENTIAL FUNCTIONS

- Assist in food preparation following established recipes and procedures.
- Adhere to all sanitation, hygiene, and health guidelines.
- Store food safely and properly, labeling items and recording dates.
- Report any equipment maintenance or repairs needed.
- Prepare special diet orders as directed.
- Check and record food temperatures before service.
- Help with meal packaging and serving.
- Maintain a clean and organized work environment.
- Clean kitchen equipment, utensils, and the facility after use.
- Perform other tasks as needed to support kitchen operations.

SUPERVISOR

Meals on Wheels Director

CLASSIFICATION

**Full-Time, Hourly
40 Hours/Week**

STARTING SALARY RANGE

**\$16.80 – \$20.45
DOQ/DOE/Hour**

LOCATION

**Central Kitchen
Richland, WA**

BENEFITS

- **Medical, Dental, Vision Insurance**
- **HRA with Generous Company Reimbursement**
- **12 Paid Vacation Days**
- **Paid Sick Leave**
- **10 Paid Holidays**
- **401 k with Company Match**
- **Employee Assistance Program (EAP)**
- **Public Loan Forgiveness Eligible Employer**
- **Same Day Pay Available with Tap Check Services**
- **8 Paid "Floating Time Off" Hours**

MISSION STATEMENT:

To preserve and enhance the quality of life for every generation with dignity and care.

GUIDING PRINCIPLE:

It is not about us, it is about the people we serve.

Home Care Services is a program of Generational Care, an SE WA ALTC COG, and Yakama Nation contractor.



Generational Care
Connecting Health, Home and Heart

Programs of Generational Care include Home Care Services, Mid-Columbia Meals on Wheels, and Healthy Ages

Generational Care is an Equal Opportunity Employer.

SKILLS & QUALIFICATIONS

- Strong organizational skills with attention to detail.
- Excellent communication and teamwork abilities.
- Ability to handle changing situations calmly and professionally.
- Valid driver's license and ability to travel using a personal insured vehicle.
- High school diploma or GED required.
- Kitchen experience preferred, but not required.
- Ability to use kitchen equipment (knives, ovens, etc.).
- Ability to maintain routine logs (temperature, receiving).
- Food Handler's Card required; ServSafe certification preferred.

WORKING CONDITIONS

- This position involves physical activity, including standing, walking, bending, and lifting up to 25 pounds.
- The job takes place in a kitchen environment with exposure to heat, steam, and kitchen equipment (ovens, stoves, etc.).

CONTINGENCY OF EMPLOYMENT

- Acceptable background check.
- Must obtain and maintain a valid food handler's card.

APPLICATION PROCESS

Visit <https://www.GenCare.org/careers> to apply. A Gen Care application is required. Resumes will not be accepted in lieu of an official application but may be attached as supplemental information.

Open until filled. First consideration will be given to applications received by Friday, April 3, 2026 at 4:00 pm.